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FEB 28 1951

Advisor for Management

Chief of Procurement

Transfer of T/O Positions

It is requested that a T/O position for one Procurement Officer, GS-7, and one Clerk-Typist, GS-3, be transferred from the Procurement Office, Procurement and Contract Division, Purchase Branch, Civilian Purchase Section, to the Library Division, OCD. This is in accordance with memo dated 30 Jan 51 from the Chief of Procurement to the Assistant Director, OCD, in which it is stated that these two slots would be transferred to the Library in connection with the transfer of book procurement responsibilities from the Procurement Office to the CIA Library.

/s/



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AVE T/O

CIA Library

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